



CEREBRAL PALSY PLUS

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31st MARCH 2023

Company Registration Number 3553651

Charity Number 1070079

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

YEAR ENDED 31 MARCH 2023

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**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Cerebral Palsy Plus is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association. It is incorporated in the United Kingdom.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name CEREBRAL PALSY PLUS

Charity registration number 1070079

Company registration number 3553651

Registered office The Vassall Centre
Gill Avenue
Bristol
BS16 2QQ

The trustees

The trustees who served the charity during the period are shown below in the Trustees' Report.

Secretary Sonia Fu Clarke

Bankers Lloyds Bank plc
PO Box 1000
Andover BX1 1LT

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Cerebral Palsy Plus is run by a management committee, all of whom are volunteers.

The trustees that run our charity include service-users/members and carers. The trustees set the charity's strategy to ensure that the vision, aims and objectives are fulfilled. Operational matters are delegated to the Development Co-ordinator and a small team of staff, all of whom are part-time. The trustees regularly review operations with the Development Co-ordinator. The Treasurer and trustees maintain financial control by working closely with the Development Co-ordinator, who is the charity's longest serving and most senior employee. All on-line banking is authorised by two people who are not related and there are similar procedures and safeguards for cheque payments.

The trustees meet on a regular basis at least 10 times per year. Minutes are taken to record matters discussed, decisions and action required. An annual financial review meeting is held, where the accounts, annual return and annual report are discussed. The trustees review service provision, achievements and outcomes throughout the year.

OBJECTIVES AND ACTIVITIES

To promote the care, welfare, interest, treatment, education, employment and advancement of people with cerebral palsy and other disabilities living in Bristol, South Gloucestershire and North Somerset.

To achieve this our charity provides social, leisure and sports activities, respite breaks, mobility/disability aids and assistive equipment, information, signposting, financial assistance, practical support, training, learning and work experience opportunities, and a remote and face-to-face talking therapy service.

This report covers from the 1 April 2022 to 31 March 2023 and highlights some of our main activities and achievements.

Projects, Services & Activities

All our projects, service and activities improve the welfare of children, young people and adults affected by cerebral palsy (CP). Amongst other things they improve emotional and physical well-being and promote inclusion.

In providing our services, we have ensured that we meet the Commission's guidance on public benefit, particularly the benefits of improved emotional and physical health. We consult and undertake surveys with our members to prioritise our services and projects in accordance with their needs and the funds available.

All our programmes are designed to meet the needs of our members and their families and are therefore free of charge and easy to access. Our activities help to overcome physical and attitudinal barriers, improve confidence, skills and well-being and alleviate loneliness and isolation.

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Through regular contact and building relationships with our members, their parents and other family carers we identify and recognise the different needs that cerebral palsy can create.

In view of this our programmes are varied and tailored to meet these differing needs. Everything that we provide for our members is free of charge. Our programme includes:-

- A Friendship club which is held in person on 36 evenings throughout the year (3 times each month) and ten sessions on Zoom.
- Swimming and physiotherapy sessions for children (0-16 years), who are members of our Seals Starfish Club, at a local hydrotherapy pool. Family members are welcome to attend and participate.
- A range of social, sport and leisure activities and day-trips throughout the year for different age-groups such as sailing, Boccia, multi- sport taster days, enjoying meals with group members at local eateries, and day-trips to places of interest and local attractions.
- A capped financial assistance scheme. Members can apply for small sums of money and are helped to complete application forms to obtain additional funds and larger amounts from other grant-giving organisations. Money received is mainly to obtain equipment and other things that improve their lives such as assistive technology, disability aids and equipment. They can also apply for short breaks which offer respite to carers and strengthen families that are experiencing stress.
- An accessible time-share holiday apartment in Villamoura, Portugal is offered for up to four weeks each year to members and their carers (family members), free-of-charge. This enables our charity to provide occasional respite holiday breaks for our members.
- A practical support, information and signposting service. This includes the provision of information packs to members, additional inserts and updates.
- Newsletters and weekly e-bulletins
- Volunteering, training and work experience opportunities
- Zoom sessions are held twice weekly for 50 weeks of the year, these are for adults and are drop-in sessions with activities and an opportunity to chat. They have been highly successful in countering isolation and many friendships have been forged. These sessions have proved to be a great way of engaging new members and encouraging attendance at other events and activities.

Achievements and performance

Notable achievements

We improved and extended the range of services and activities provided and introduced new activities and services in accordance with goals set in our business plan 2017-2023.

Our membership reached an all-time high of over 400 members.

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YEAR ENDED 31 MARCH 2023

We provided mentoring and associated support to enable members to become trustees, or act as representatives or ambassadors, and we provided work experience opportunities for young adult members.

Membership of our popular Swimming Club has remained strong and we are delighted with the facilities provided at our home at New Siblands School in Thornbury. We have received significant funding towards the provision of swimming activities in future years and are committed to providing this service to members in the future.

In September 2022 we were fortunate to recruit a new fundraiser, and this investment has delivered a strong increase in the level of donations we have received in the year.

Social, Sports and Leisure Activities

We are delighted that this year saw the return of in person activities as we responded to the changes relating to the Coronavirus pandemic and its challenges. We have been able to offer our members support to enjoy Social, Sport and Leisure activities both in person and online.

Amongst those social, sports and leisure activities that we provided during the year were-

- A weekly Friendship Club either online and in person with many trips. Activities such as ten pin bowling, pub meals, yoga and a Christmas party were enjoyed
- A lively and entertaining Christmas party/AGM at a hotel in North Bristol for 100 guests
- Zoom Social Events - such as quiz nights, bingo, meditation and afternoon tea socials
- A busy multi-sport day with new activities such as street dancing, wrestling and yoga
- Activity Days - an extremely popular Family Fun Day at AMARC with a unicorn, petting zoo and magicians. The event was attended by 100 people, a Jubilee party attended by 100 people with music and entertainment and a photo booth. The ever-popular Sailing Day for 100 people, individual family sailing sessions and a friendship club sailing evening.
- A Christmas pantomime trip for 25 members
- A monthly frame running and Boccia group for four months at St Pauls Sports Centre as a pilot for an ongoing session
- Zoom peer support groups on a weekly basis
- Telephone support-provided at a frequency to suit individual members
- Swimming Sessions for the over 16s held on an "ad hoc" basis at a local Hydrotherapy pool when availability permitted
- Young adults accessible crazy golf trip
- Our very first CPP got talent event engaging 100 people in a totally new and fun event with a guest inspirational speaker. The event showcased the wealth of talents and skills our members have
- Dedicated sessions with our partners Gympanzees, using their inclusive leisure facilities.
- Promote World CP day with members involved in collections in local stores

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TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

Structure, Governance and Management

Trustees

The charity may appoint any person who is willing to undertake the responsibilities of being a trustee. If a person expresses interest in becoming a trustee, a formal application is submitted and the trustees determine if their skills and experience will complement those already on the Board.

New trustees are provided with an information pack and given induction.

We offer basic and enhanced training to trustees about their duties and responsibilities. This is provided by local voluntary infrastructure organisations.

Trustees meet monthly and additional meetings are held when required. They hold a strategic overview of our charity and make decisions on all matters which affect the smooth running and development of our organisation.

The Chair, vice-chair, treasurer and secretary have clear responsibilities. Other trustees take the lead for specific work and projects, such as property and HR.

Financial

Financial procedures are in place for staff and trustees to ensure safeguarding of funds, recording information and producing reports.

Accounts are compiled by a book-keeper, reviewed by the treasurer and presented regularly to the trustees at their monthly meetings. Payroll is completed each month by an external provider.

Financial accounts are finalised and reviewed by an independent accountant following the year-end.

Statement on the Charity's reserves

A proportion of the money required by our charity comes from sub-letting a large, commercial building in Dovercourt Road, Bristol.

Funds have been set aside to cover ongoing maintenance of the Dovercourt Road property to comply with regulations and improve standards. We understand the MEEs (Minimum Energy Efficiency) regulations and their impact on our responsibilities as landlord. There remains the risk that previously identified improvements and repairs need to be completed such as the installation of further PVC windows and improving insulation and other energy-efficiency measures.

Money spent on our Dovercourt Road property will ensure we receive significant rental income both now and in the future.

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YEAR ENDED 31 MARCH 2023

The building is currently used as a day-centre for disabled people and will generate £45,000 of our annual income requirement for years to come. Given the current economic climate and unpredictability of donations from fundraising work, the benefit of such secure and predictable income cannot be emphasised enough.

The charity liaises regularly with the tenant about the repair and renovation work which is required to the premises and retain designated funds to cover the charity's potential exposure to costs which may be incurred in the year ahead.

In recent years, designated funds of £20,000 each have been created for Youth Engagement, Job Creation and Cost of Living Support. Due to the impact of Covid-19, these funds are yet to have been fully utilised, but the Charity is currently refreshing its Strategy, and there is the expectation that we shall target these areas in the short to medium term, and that these funds will be utilised as we provide these services to members.

During the year, a further £30,000 has been designated to a Business plan implementation fund, to allocate funding towards the implementation of our refreshed business plan. We anticipate that expenditure will be incurred against this fund in the year ended 31 March 2024.

The total funds held by the Charity are £336,099 of which £200,014 are designated reserves, £52,804 are restricted income funds and £83,281 are undesignated funds which can be used in unrestricted ways to deliver new and existing services to members.

The trustees aim to hold free reserves equating to at least **6 months** running costs and the level of undesignated funds currently meets that aim.

We have accumulated reserves over the past years, as the level of activities and services we have been able to offer our members have been restricted. However, we are actively liaising with members to help inform our new business plan, which will set out our strategies for the next 3 to 5 years, including the provision of enhanced and additional services to members.

Staff

We employ twelve staff all of which are part time. Seven of them work five hours a week or less.

All staff are given full induction and training to equip them to fulfil their roles and responsibilities.

Staff receive regular supervision and are appraised annually. Our most senior staff member, who is responsible for the overall day to day running of our charity, has a regular supervision meeting with the Chair.

Staff are supported by trustees and volunteers, to help them achieve agreed targets, objectives and deadlines.

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Volunteers

Our small team of staff are assisted by volunteers (which include members, parents and other family members). Our volunteers help staff to plan and run various activities, to welcome members and visitors and to offer practical assistance. We offer volunteering opportunities for members, their carers and anyone else who wishes to assist our charity in such a way.

Risk Management

Activities - When planning and organising activities, accessibility and risk assessments are carried out to highlight the levels of risk and action required. Currently all our activities are classified as low risk, but we always ensure that we have sufficient staff and volunteers in attendance to deal with any eventualities.

Holidays at Villamoura -To ensure that our Holidays offered at Villamoura meet all our insurance obligations we aim to travel to the apartment once every three years to ensure all health and safety meets insurance standards and to review accessibility.

Financial - The treasurer and trustees identify financial risks and discuss these at committee meetings. Trustees then take any necessary steps to mitigate these risks.

Employment – Peninsula Business Services advise the trustees on issues connected with employment law to eliminate the risk of failure to comply with employment law and the consequences.

Financial Review

Our charity is a public benefit entity.

Our staff and trustees work hard to ensure that we raise sufficient income to pay for the services and activities that our members need.

Raising donations through our fundraising work continues to be uncertain and unpredictable, but we are delighted with the level of donations received through the hard work of our fundraisers in the year.

We therefore set aside sufficient reserves to ensure that, in the worst case scenario, we can still provide support services and activities to members for at least six months.

This year, the amount raised from donations and grants was £187,748, significantly higher than the previous year. This demonstrates an excellent performance from our fundraising team and our growing reputation for good service provision, benefits and outcomes. It also testament to the skills and dedication of staff and volunteers who help to raise funds and raise awareness about our work.

This increased funding, and the lifting of all Covid related restrictions has allowed a significant increase in the level of activities we have been able to offer members, with our expenditure increasing by over £50,000 from that incurred in the prior year.

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TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

Future Plans

Our plans for the future include:-

- Recruitment of at least one further trustee, particularly service-users/member or carer.
- To raise our charity's profile and greater awareness of our services, primarily through our website and social media. We intend to redesign our website and develop our videography skills.
- To continue to increase our membership and the number of people we help, particularly people living in rural and outlying areas such as North Somerset through publicity and outreach work
- To organise our newly acquired additional workspace and /or storage space to provide training, volunteering and work experience opportunities for our members. This improves accessibility and safety and enable us to store more equipment.
- To organise another "Cerebral Palsy Got Talent" Event in Cerebral Palsy awareness month in March 2024
- To hold a Strategic Planning & Creativity Day for staff, trustees and members to shape and develop our projects and services over the coming years.
- To review and develop our fundraising structure and strategy-this key piece of work will be undertaken by our fundraiser in line with the Business plan.
- To ensure young members are heard and their views are reflected in the services we provide, we aim to recruit and support two youth ambassadors from within our membership.
- To maintain the successful remotely-provided talking therapy and information giving service. This was launched to alleviate loneliness and isolation experienced by members due to Coronavirus restrictions and has been proven to be valuable even now restrictions have been lifted
- To produce an annual Impact Review document which will be a useful tool for fundraising bids
- To continue to raise awareness of Cerebral Palsy on World CP Day and involve members in fundraising events
- To collate good quality event feedback and gather views of membership to shape future events and services

Since the end of the year, we have developed a five-year plan for the Charity, which identifies our key strategic priorities and formulates a plan as to how these will be achieved. This plan was in part developed by feedback received from members, and we are excited about the opportunity to put this plan in action at the earliest opportunity. We are currently actively recruiting for a volunteer coordinator and development to join our team, to help develop additional service offering out members.

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YEAR ENDED 31 MARCH 2023

Trustees, Senior Staff and advisors

Trustees

Frances Wright (Chair)

David Threadingham (resigned 6 April 2022)

Ian Thomas

Sonia Fu Clarke

Julia Foligno (resigned 1 May 2023)

James Barrell (Treasurer)

Robyn Taylor

Senior Management Staff

Cathy Truman - Development Co-ordinator

Payroll

Nick Bradshaw MAAT, Congresbury Accountancy Services, 30 Wrington Mead
Congresbury, BS49 5BH

Freelance Fundraiser

Carl Concannon, Well House, 6 Fremantle Square, Cotham, Bristol. BS6 5TL

Employment Advisors

Peninsula Business Services, The Peninsula, 2 Cheetham Hill Rd, Manchester, Lancashire M4 4F

Approved by the trustees on 30 November 2023 and signed on their behalf by



James Barrell, Treasurer

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2023

I report on the accounts of Cerebral Palsy Plus for the year ended 31st March 2023, which are set out on pages 13 - 23.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under s. 144(2) of the *Charities Act 2011* (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s. 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s. 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with the *Companies Act 2006*, s. 386; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the *Companies Act 2006*, s. 386 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities, have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**CEREBRAL PALSY PLUS
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INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2023

A handwritten signature in blue ink that reads "H. Rowe". The signature is written in a cursive style with a large initial 'H' and 'R'.

Helen Rowe ACA
Helen Rowe Accountancy
Independent Examiner

23 Newlyn Avenue, Stoke Bishop, Bristol, BS9 1BP

December 2023

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE
ACCOUNT)**

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds (Note 18) £	Restricted Funds (Note 16) £	Total Funds 2023 £	Total Funds 2022 £
INCOME					
Donations	2	116,432	71,316	187,748	118,087
Other trading activities	2	45,000	-	45,000	45,000
Other charitable activities	2	-	-	-	573
TOTAL INCOME		161,432	71,316	232,748	163,660
EXPENDITURE					
Raising funds	3	24,598	-	24,598	18,392
Charitable activities	4/5	99,176	47,520	146,696	93,652
Governance costs	6	16,655	-	16,655	21,306
Dovercourt property costs	7	3,746	-	3,746	7,318
TOTAL EXPENDITURE		144,175	47,520	191,695	140,668
NET INCOME FOR THE YEAR		17,257	23,796	41,053	22,992
RECONCILIATION OF FUNDS					
Total funds brought forward		266,038	29,008	295,046	272,054
TOTAL FUNDS CARRIED FORWARD		283,295	52,804	336,099	295,046

The Charity has no recognised gains or losses other than the results for the year as set out above and therefore a statement of total recognised gains and losses has not been prepared.

All of the activities of the Charity are classed as continuing.

The notes on pages 15 to 23 form part of these financial statements.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

AS AT 31 MARCH 2023

	Note	2023		2022
		£	£	£
FIXED ASSETS				
Tangible assets	13		62	82
CURRENT ASSETS				
Cash at bank and in hand		333,531		296,879
Other debtors	14	6,773		2,250
		<u>340,304</u>		<u>299,029</u>
CREDITORS: Amounts falling due within one year	15	(4,267)		(4,065)
NET CURRENT ASSETS			<u>336,037</u>	<u>294,964</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			336,099	295,046
NET ASSETS			<u><u>336,099</u></u>	<u><u>295,046</u></u>
FUNDS				
Restricted income funds	16	52,804		29,008
Unrestricted income funds	18	283,295		266,038
TOTAL FUNDS			<u><u>336,099</u></u>	<u><u>272,054</u></u>

For the year ended 31 March 2023 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain and audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the members of the committee and authorised for issue on 30 November 2023 and are signed on their behalf by:

James Barrell

James Barrell (Treasurer)
Company Registration Number: 3553651

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, the Financial Reporting Standard 102 (FRS 102), and the requirements of the Charities Statement of Recommended Practice (SORP FRS 102) based thereon. The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charity is a Public Benefit Entity as defined by FRS 102.

Going Concern

At the time of approving the financial statements, the Trustees have an expectation that the charity has adequate resources to continue for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Cash flow statement

The trustees have taken advantage of the exemption of preparing a cash flow statement on the grounds that the charity is small.

Incoming resources

Income is recognised when it is receivable.

Basis of apportionment of expenditure

Expenditure is accounted for on an accruals basis and has been classified under the appropriate headings. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of the resource. Direct costs, including directly attributable salaries are allocated on an actual basis to activities. Overheads and other salaries are allocated on the basis of the time spent. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

Tangible fixed assets

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment: 25% reducing balance

**CEREBRAL PALSY PLUS
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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. OPERATIONAL INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Donations				
Donations & gifts- unrestricted	116,432	-	116,432	99,044
Donations & gifts - restricted	-	71,316	71,316	19,043
Other trading activities				
Property income	45,000	-	45,000	45,000
Coronavirus job retention scheme	-	-	-	573
	<u>161,632</u>	<u>71,316</u>	<u>232,748</u>	<u>183,315</u>

3. RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Fundraising costs	24,598	-	24,598	18,392

4. CHARITABLE ACTIVITIES EXPENDITURE BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Social, Sport & Leisure	81,151	46,495	127,646	71,725
Evening	6,323	1,025	7,348	3,928
Member support	11,702	-	11,702	17,999
	<u>99,176</u>	<u>47,520</u>	<u>146,696</u>	<u>93,652</u>

**CEREBRAL PALSY PLUS
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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

5. CHARITABLE ACTIVITIES EXPENDITURE BY ACTIVITY TYPE

	Activities & Events	Covid Support	Financial Assistance	Total 2023	Total 2022
	£	£	£	£	£
Social, Sport & Leisure Activities	126,394	-	-	126,394	71,725
Evening Club	6,600	-	-	6,600	3,928
Member support	-	2,000	11,702	13,702	17,999
	132,994	2,000	11,702	146,696	93,652

6. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Rent, rates and insurance	7,627	-	7,627	9,547
Staff costs	4,474	-	4,474	4,181
Independent examiner's fees	650	-	650	650
Legal, accountancy and other	3,641	-	3,641	2,535
Depreciation	20	-	20	82
Other administrative costs	243	-	243	4,311
	16,655	-	16,655	21,306

7. DOVERCOURT PROPERTY COSTS

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Professional fees	2,224	-	2,224	6,289
Maintenance costs	1,502	-	1,502	1,029
	3,726	-	3,726	7,318

**CEREBRAL PALSY PLUS
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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

8. NET INCOME FOR THE YEAR

This is stated after charging:

	2023	2022
	£	£
Depreciation	20	82
Independent examiner's fee - report on the financial statements	650	600
	<u><u>650</u></u>	<u><u>600</u></u>

9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2023	2022
	£	£
Wages and salaries	83,511	68,224
Social security costs		-
Pension costs	1,016	843
	<u><u>84,527</u></u>	<u><u>69,067</u></u>

Particulars of employees

The average monthly head count was 12 staff (2022: 10 staff)

The average number of employees during the year, calculated on the basis of full-time equivalents was:-

	2023	2022
Number of staff	<u>5</u>	<u>4</u>

No employee received emoluments of more than £60,000 during the year (2022 - Nil)

The charity trustees were not paid and did not receive any other benefits from employment in the year (2022: £nil). No trustees were reimbursed expenses in the current or prior year.

There were no other related party transactions

10. FINANCIAL ASSISTANCE TO MEMBERS

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees made grants totalling £11,702 in the year (2022: £14,341).

11. TAXATION

The company is exempt from corporation tax on its income and gains to the extent that these are applied to its charitable objects.

12. OPERATING LEASES

The company leases out our building in Dovercourt Road. This non-cancellable lease has a remaining term of two and a half years.

Future minimum rentals receivable under non-cancellable operating leases until the break clause date are as follows:

	2023	2022
	£	£
Not later than one year	45,000	45,000
Later than one year but not later than five years	67,500	112,500
Later than five years	-	-
	<u>112,500</u>	<u>157,500</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

13. TANGIBLE FIXED ASSETS

	Office Equipment	Leasehold Property	Total
	£	£	£
COST			
At 1 April 2022	13,438	1	13,439
Additions	-	-	-
At 31 March 2023	<u>13,438</u>	<u>1</u>	<u>13,439</u>
DEPRECIATION			
At 1 April 2022	13,357	-	13,357
Charge for the year	20	-	20
At 31 March 2023	<u>13,377</u>	<u>-</u>	<u>13,377</u>
NET BOOK VALUE			
At 31 March 2023	<u>61</u>	<u>1</u>	<u>62</u>
At 31 March 2022	<u>81</u>	<u>1</u>	<u>82</u>

The property is held on a lease from Scope National head office at a peppercorn rent.

14. OTHER DEBTORS

	2023	2022
	£	£
Other debtors and prepayments	<u>6,773</u>	<u>2,150</u>

15. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Other creditors and accruals	<u>4,267</u>	<u>4,065</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

16. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2022	Incoming Resources	Outgoing Resources	Balance at 31 Mar 2023
	£	£	£	£
Toyota Charitable Foundation	1,700	-	-	1,700
Screwfix Foundation	5,000	-	-	5,000
Starfish	12,508	13,100	(9,600)	16,008
Weinstock Fund	4,000	-	-	4,000
Sweetpea Charity	-	1,000	-	1,000
Nineveh Trust	2,000	2,000	(2,000)	2,000
Medlock Trust	2,000	-	(2,000)	-
South Glos Council Jubilee Fund	1,800	-	(1,800)	-
John James Trust	-	3,968	(2,968)	-
BBC Children in Need	-	20,450	(10,450)	10,000
Hospital Saturday Fund	-	2,000	(2,000)	-
Irwin Mitchell	-	400	(400)	-
Barbara Ward Childrens Foundation	-	5,000	(1,759)	3,241
Global Charities Development	-	5,000	-	5,000
Aquarians Swimming School	-	2,859	-	2,859
Slater and Gordon	-	2,750	(2,750)	-
ESC Lottery Fund	-	2,285	(657)	1,628
David Brooke Fund	-	2,000	(2,000)	-
Whirlwind Charitable Trust	-	1,900	(1,900)	-
The Big Give Trust	-	1,278	(1,278)	-
Asda Charity Foundation	-	1,275	(1,275)	-
Age UK	-	1,025	(1,025)	-
SJP Charitable Foundation	-	1,000	(1,000)	-
Groundwork UK	-	1,000	(1,000)	-
Warburtons	-	400	(400)	-
The Big Give Trust	-	426	(58)	368
Alpkit Foundation	-	200	(200)	-
	<u>29,008</u>	<u>71,316</u>	<u>(47,520)</u>	<u>52,804</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. PENSION COMMITMENTS

The company makes pension contributions under the guidelines of Auto-Enrolment

	2023	2022
	£	£
Employees Contributions	1,354	1,124
Employer's Contributions	1,106	843
	<u>2,360</u>	<u>1,967</u>

There were no unpaid pension contributions at the year-end (2022: £nil)

18. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2022	Net income	Balance at 31 Mar 2023
	£	£	£
General funds	<u>266,038</u>	<u>17,257</u>	<u>283,295</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

19. ANALYSIS OF FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Designated Funds				
Dovercourt dilapidation fund	75,000	-	75,000	75,000
Reserves held in case of closure	34,640	-	34,640	34,640
Training	1,000	-	1,000	1,000
Youth engagement fund	20,000	-	20,000	20,000
Villamoura	1,374	-	1,374	1,374
Covid Support fund	-	-	-	16,342
Job creation fund	20,000	-	20,000	20,000
Cost of living support fund	18,000	-	18,000	20,000
Business plan implementation fund	30,000	-	30,000	-
	<u>200,014</u>	<u>-</u>	<u>200,014</u>	<u>188,356</u>
Undesignated funds for delivering services to members	83,281	-	83,281	77,682
Restricted funds (see note 16)	-	52,804	52,804	29,008
Total funds	<u><u>283,295</u></u>	<u><u>52,804</u></u>	<u><u>336,099</u></u>	<u><u>295,046</u></u>

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Other net assets £	Total £
Restricted funds			
General funds	-	52,804	52,804
Unrestricted funds			
Fixed assets	62	-	62
General funds	-	283,233	283,233
	<u>62</u>	<u>336,037</u>	<u>336,099</u>

21. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee.